



## **Office of the Registrar**

**N.D. University of Agriculture & Technology, Kumarganj, Faizabad**

### **Tender Notice No. : 02/2015-16**

Sealed tenders from manufacturers or their sole distributors/agents/dealers are invited for purchase of Answer Books. The tender documents can be obtained on cash payment of Rs. 1000.00 with 5% addition as VAT charge. Last date of purchase of tender is 17.12.15... and for submission is 18.12.15.. till 2.00 PM through registered post/speed Post only in the office of undersigned. EMD as mentioned in tender documents and related papers must be enclosed with tender otherwise tender will be rejected. Tender notice and specification details are also available on university website [www.nduat.in](http://www.nduat.in)

  
**Registrar**  
NDUAT, Faizabad  


क्रम	उत्तर पुस्तिकाओं के मुद्रण का विवरण	मात्रा
1.	उत्तर पुस्तिका (A Copy) साइज 23 X 28 सेमी0 सेन्चुरी 57 जीसीएम पर बनेगी। कवर पेज को छोड़कर उत्तर पुस्तिका 20 पेज की होगी। कवर पेज कार्ड सीट का बनेगा और मुद्रित होगा। प्रत्येक उत्तर-पुस्तिका पर नम्बर पड़ेगा और NDUAT परफोरेशन होगा। प्रत्येक उत्तर पुस्तिका की बांयी तरफ के ऊपरी कोने पर पंच होगी।	50,000
2.	मिडटर्म परीक्षाओं की उत्तर पुस्तिका साइज 23 X 28 सेमी0, सेन्चुरी 57 जीसीएम पर बनेगी। उत्तर पुस्तिका कवर पेज सहित 20 पेज की होगी। कवर पेज मुद्रित होगा। प्रत्येक उत्तर-पुस्तिका पर नम्बर पड़ेगा और NDUAT परफोरेशन होगा। प्रत्येक उत्तर पुस्तिका की बांयी तरफ के ऊपरी कोने पर पंच होगी।	50,000
3.	उत्तर पुस्तिका (B Copy) साइज 23 X 28 सेमी0 सेन्चुरी 57 जीसीएम पर बनेगी। उत्तर पुस्तिका कवर पेज सहित 12 पेज की होगी। कवर पेज मुद्रित होगा। प्रत्येक उत्तर पुस्तिका पर नम्बर पड़ेगा और NDUAT परफोरेशन होगा। प्रत्येक उत्तर पुस्तिका की बांयी तरफ के ऊपरी कोने पर पंच होगी।	60,000

8/12/15

21/12/15

8-15

## General Terms and Conditions of Tender Notice No. 02/2015-2016

**Cost of tender: Rs. 1000.00**  
**+ 5% VAT**

- 1- The tenderer is required to deposit the earnest money of Rs. 5000.00 (Five thousand only) for Answer Books. EMD should be in form of FDR/Draft in favour of comptroller, NDUAT, Kumarganj, Faizabad.
- 2- Manufacturers, Authorized dealers, Coopoperative Societies etc. are required to quote the rates for their items.
- 3- The last date for sale of tender is 20.03.16 and the last date for accepting the tender is 20.03.16 (2.00 PM) and will be opened on the next day or as decided by Registrar in his office. The interested tenderer or his authorized representative may be present at the time of opening the tender.
- 4- The firm must be income tax and CST/VAT registered. Copies of the certificate of registration are required to be attached. Income Tax/sales tax/VAT clearance certificate and registration certificate should also be enclosed.
- 5- Experience certificate regarding Printing of Answer Books in the Universities/Colleges/Examination of the State Gov. must be enclosed. Order copies of the supply orders may be enclosed.
- 6- At least two years balance sheet of the firm duly certified by the C.A. must be enclosed.
- 7- The tender must be submitted to Registrar of NDUAT, Kumarganj, Faizabad through regd./speed post only. University will not have any responsibility for the loss of tender on a/c of postal delay.
- 8- The delivery of items as per tender specification/make approved shall only be accepted at university, Kumarganj, Faizabad and on bill basis only.
- 9- Validity of date of tender should be 31.03-2016.
- 10- The university reserves the right to reject one or all tender and also reserves the right to place the order for all in full quantity or part thereof not at all.
- 11- In case of any dispute the verdict/decision of the Hon'ble Vice chancellor of the university shall be final and binding upon both the parties. All legal disputes shall be subjected to Faizabad Jurisdiction only.
- 12- The tender must be submitted in form of Technical bid and financial bid in separated sealed envelopes and both of them should be placed in third envelop superscripted "Tender for Answer Books". Tender without earnest money shall not be entertained. Hence it should be separate from technical and financial bids in the same envelop.
- 13- Tender notice No. and items name should be mentioned on each envelopes indicating financial bid and technical bids separately.
- 14- Security/earnest money will be forfeited when the firm does not supply the items with in time or as per required specification. Previous deposited security/earnest money can not be adjusted.
- 15- Security money @ 10% of basis cost of supply will be deposited by the firms concerned after acceptance of his tender.
- 16- In token of acceptance of above terms and conditions, kindly return this sheet duly signed and sealed in the technical bid.
- 17- The terms and conditions given by the supplier will not be binding on us.
- 18- Quality assurance certificate will be required from tenderer with technical bid.
- 19- Excise duty and other taxes or any charges applicable at the time of supply will be born by the supplier must be indicated in the tender otherwise shall not be paid later on.
- 20- I have read all terms and conditions of the tender as given above very carefully and shall abide by same.

**Enclosed-** Sample of the Answer Book and description.

**Signature of Registrar**

**Signature of Tenderer**

*Raj*  
19/3/16

*Raj*  
20/3/16  
*Raj*  
21-4-16