



**Narendra Deva University of Agri. & Tech.,  
Kumarganj, Faizabad**

**Short –Term Tender Notice No. : 02/2017-18**

Sealed tenders from income tax and GST registered manufacturers or their sole distributors/agents/ dealers are invited for purchase of Answer Books. The tender documents can be obtained on cash payment of Rs. 1000.00. Last date for purchase of tender is 31.08.2017 and for submission is 11.09.2017 till 2.00 PM through registered post/speed Post only in the office of undersigned. EMD as mentioned in tender documents and related papers must be enclosed with tender otherwise tender will be rejected. Tender notice and specification details are also available on university website [www.nduat.in](http://www.nduat.in).

**Registrar**

*Ramg*  
22-8-17

Registrar

N.D.Univ. of Agri. & Tech.  
Kumarganj, Faizabad

# General terms and conditions of Tender Notice No. 02/2017-18

Cost of Tender Form Rs. 1000/-  
+ 5%VAT

1. The tenderer is required to deposit the earnest money of Rs. 5000/- (Five thousand only) for Answer Books. EMD should be in form of FDR/Draft in favour of Comptroller, NDUAT, Kumarganj, Faizabad.
2. Manufacturers, Authorized dealers, Cooperative Societies etc. are required to quote the rates for their items.
3. The last date for sale of tender is 31.08.2017 and the last date for accepting the tender is 11.09.2017 (2.00 PM) and will be opened on the next day or as decided by Registrar in his office. The interested tenderer or his authorized representative may be present at the time of opening the tender.
4. The firm must be income tax and CST/VAT registered. Copies of the certificate of registration are required to be attached. Income Tax/sales tax/GST registration certificate should also be enclosed.
5. At least one years balance sheet of the firm duly certified by the C.A. must be enclosed.
6. The tender must be submitted to Registrar of NDUAT, Kumarganj, Faizabad through regd./speed post only University will not have any responsibility for the loss of tender on a/c of postal delay.
7. The delivery of items as per tender specification/made approved shall only be accepted at University, Kumarganj, Faizabad and on bill basis only.
8. Validity of date of tender should be 31.03.2018.
9. The University reserves the right to reject one or all tender and also reserves the right to place the order for all in full quantity or part thereof not at all.
10. In case of any dispute the verdict/decision of the Hon'ble Vice Chancellor of the University shall be final and binding upon both the parties. All legal disputes shall be subjected to Faizabad Jurisdiction only.
11. The tender must be submitted in form of Technical bid and financial bid in separated sealed envelopes and both of them should be placed in third envelop superscripted "Tender for Answer Books". Tender without earnest money shall not be entertained. Hence it should be separate from technical and financial bids in the same envelop.
12. Tender notice No. and items name should be mentioned on each envelopes indicating financial bid and technical bids separately.
13. Security/earnest money will be forfeited when the firm does not supply the items with in time or as per required specification. Previous deposited security/earnest money can not be adjusted.
14. In token of acceptance of above terms and conditions, kindly return this sheet duly signed and sealed in the technical bid.
15. The terms and conditions given by the supplier will not be binding on us.
16. Quality assurance certificate will be required from tenderer with technical bid.
17. Any charges applicable at the time of supply will be born by the supplier must be indicated in the tender otherwise shall not be paid later on.
18. I have read all terms and conditions of the tender as given above very carefully and shall abide by same.

**Enclosed :-** Sample of the Answer Book and description.

*Rough*  
22-8-17

**Signature of Registrar**

Registrar  
N.D.Univ. of Agri. & Tech  
Kumarganj Faizabad

**Signature of Tenderer**

