

केन्द्रीय कृषि एवं मत्स्य अनुभाग
नरेन्द्र देव कृषि एवं पौद्गोलिक विश्वविद्यालय, कुमारगञ्ज, पटना-800 004

अल्प कालीन निविदा तहसिल - 2/2013-14

वर्ष 2013-14 में विश्वविद्यालय द्वारा मुद्रण एवं लेखा सामग्री की छपाई एवं आपूर्ति हेतु महरबन्द निविदाएं व्यापार कर/आयकर में पंजीकृत पत्रों/पत्रों से दिनांक 5.2.14 तक पंजीकृत डाक/स्पीड पोस्ट से आमंत्रित की जाती है। निविदा फॉर्म एवं सामानों का स्पेशलिफिकेशन आदि रु० 1000/- नगद भुगतान पर मत्स्य एवं कृषि अनुभाग से कितनी भी काश्च दिवस में दिनांक 29.1.14 तक प्राप्त किये जा सकते हैं। इस निविदा के सम्पूर्ण अंश/कितती भी अंश को बिना कारण बताये निरस्त करने का अधिकार विश्वविद्यालय में सुरक्षित रहेगा। निविदा का सूचना विश्वविद्यालय की वेबसाइट w.w.nduat.ernet.in पर भी उपलब्ध है।



अथ पक्ष
केन्द्रीय कृषि समिति

General Terms and Conditions of Tender Notice No. 02/2013-14
Cost of Tender Form Rs. 1000/-

1. The tenderer is required to deposit the earnest money of Rs 5000 (Five Thousand only) EMD should be in form of FDR /Draft in favour of comptroller ,NDUAT Kumarganj Faizabad .
2. The cost of tender form is not refundable .
3. The last date for sale of tender is **29-1-2014** and the last date for accepting the tender is **5-2-2014** and will be opened on the next day at 11.00 am in chairman CPC office.
4. The firm must be income tax and CST/ VAT registered for the concern business. Copies of the certificate of registration are compulsory required .
5. The tender must be submitted to store purchase section of NDUAT Kumarganj ,Faizabad through regd/ speed post only .University will not have any responsibility for loss of tender on a/c of postal delay .
6. The delivery of items as per tender specification /make approved shall only be accepted at university Kumarganj Faizabad and on bill basis only.
7. Validity of date of tender should be **31-03-2014**.
8. Part delivery of supply will not be accepted for payment
9. The university reserves the right to reject one or all tender and also reserves the right to place the order for all in full quantity or part thereof or not at all.
10. In case of any dispute the verdict/decision of the Hon'ble vice chancellor of the university shall be final and binding upon both the parties. All legal dispute shall be subject to Faizabad Jurisdiction only .
11. The tender must be submitted in form of Technical bid and financial bid in sealed separate envelop and both of them should be placed in a third envelop. Mentioning these on the reference of Technical/Financial bids tender notice notice and on both of them.
12. Security /earnest money must be forfeited when the firm does not supply the items with in time or as per required specification. Previous deposited security /earnest money can not be adjusted
13. In token of acceptance of above terms and conditions, kindly return this sheet duly signed and sealed in the technical bid.
14. The terms and conditions given by the supplier will not be binding on us.
15. I have read all terms and conditions of the tender as given above very carefully and shall abide by same.



Signature of comptroller
Chairman CPC.

Signature of tenderer

Specification of printing materials of tender No. 2/2013-14

1.	Allocation Book	100 leaves ledger, paper century 70 GSM/size 8.5 x5" cloth binded as per sample	
2.	Log Book	200 page or 100 page size 8.5 x6.3 on century paper 70GSM ledger paper century full cover both side raxine binded	
3.	Paybill form each 100 leaves pad	Size 15x20" ledger 70 GSM century paper	
4.	Stock register	200 or 100 leaves size 15x20" 70GSM ledger paper century full cover both side raxine binded	
5.	Notes & Order sheet	Size 13x8.5" ledger paper century loose binded 80 cm counting 100 leaves each pad	
6.	Paybill Register	100 leaves size 15x20" 70GSM ledger paper century full cover both side leather binded	
7.	T.A. Bill Form	Size 30x20" white paper orient/century 57 GSM loose binded containing 100 leaves each pad	
8.	Contingent bill pad	Size 13x8.5" white paper orient/century 57 GSM loose binded containing 100 leaves each pad	
9.	DLC Form	Size 16x13" white paper orient/century 57 GSM loose binded containing 100 leaves each pad	
10.	University Letter Pad	Size 16x8" J K Bond paper loose binded containing 100 leaves each pad	
11.	Dak dispatch register	Size 15x20" cloth binded 57GSM paper century 100 leaves	
12.	Store receipt book	In triplicate 300 leaves size 7.5 x 6" orient 57 GSM white paper binded SL No. book should be numbered	
13.	Service Book	White paper century 57 GSM 8.5x9.5" printing of sheet duly covered with card sheet binded with cloth	
14.	Voucher cover	Size 15x20" cover paper coloured and as per sample	
15.	Cash book	100 leaves size 15x20" 80GSM ledger paper century full cover both side leather binded	
16.	Deposit challan	As per our sample	
17.	Contingent bill register	100 leaves size 15x20" 70GSM ledger paper century full cover both side raxine binded	
18.	Attendance register	50 leaves size 15x20" 57GSM ledger paper cloth binded	
19.	D-2 book	As per our sample	
20.	Bill book	In triplicate 300 leaves size 7.5 x 6" orient 57 GSM white paper/century cloth binded SL No. and book No. should be numbered	
21.	Register D-11	100 leaves size 8.75x10.75" 57GSM century/orient paper cloth binded	
22.	GPF Register	100 leaves ledger paper size 13.5x8.5" 57GSM century both side raxine binded	
23.	Identity card	As per our sample	
24.	GPF Passbook	As per our sample	
25.	Student registration card	8 form in each set in different 8 colours as per our sample	
26.	Student course withdrawl card in each set 5 card	As per our sample	
27.	Student form No. 1 to 8	As per our sample	
28.	Student fees collection book 100 leaves	As per our sample	

Specification of stationary items of Tender No. 2/2013-14

1.	Type paper	: Century/ Orient 20x30 cm local packing 500 sheet.- per ream	
2.	Rulled paper	: Century size 16x20" per ream	
3.	Carbon paper typing	: Kores 504 Camlin Kores-503- per pkt.	
4.	Register rulled printed with University Name on the cover & size of register – 19x32	: 1 Qr. (24 sheet) 2 Qr. 48 sheet- each- each	
5.	Ribon typewriter	: Cotton black kores Silk kores each --	
6.	Envelop	: Size 6x3.5" white paper Tajmahal/- per thousand	
7.	Envelop	: Kraft paper cloth lined size 18x12" Bamboo paper. Printed on the cover in hold letter./- hundred	
8.	Envelop	: Kraft paper size (a) 9x4" (b) 11x5" Bamboo paper printed with University name seal on the front cover./-per thous./- per thous.	
9.	Alpin	: Ashoka make 100 GM original packing each	
10.	File cover	: Printed with university name & seal size 10x14" cloth lined per our sample.each	
11.	Wrapper	: Cloth lined as per our sample. each	
12.	Gum paste	: 700 ml. camel in plastic bottle & Fabitic each	
13.	Stamp pad	: Small & Medium size Kores & each	
14.	Pilot Pen	: Blue & Green&... each	
15.	Pilot Pen Ink	: Blue & Green&... each	
16.	Plastic tray	: File cover size each	
17.	Short hand pencil	: Kohinoor/Camel	--	
18.	Inch patery	: Scale small 12" long wooden or plastic	--	
19.	Stamp pad Ink	: 30 ml camel/kores each	
20.	Tag	: Super quality Red & white. & .../-each	
21.	Stapler	: No. 24/6 & 10 (Pinall) Kores-each- each	
22.	Stapler pin	: Make no 10 & 24/6/- each each	
23.	Short hand note book	: 100 leaves each	
24.	Guard File	: 150 leaves 200 leaves/- each/- each	
25.	Dak pad	: Plastic cloth type each	
26.	Waste paper basket	: Plastic/- each	
27.	Punch machine	: Double.....Single/-& /- each	

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28.	Eraz-ex	:	Kores.....Camel/- &.....each	
29.	Photocopier paper A4 Size	:	Ballarpur.....Modixerox..... Century.....J.K. Red wt. 2.3 kg 70 GSM/- & --/- & .../- per ream	
30.	Photocopier paper A3 Size	:	Ballarpur.....Modixerox.... Century.....J.K. Red wt. 2.3 kg 70 GSM/- & ---/- & --- per ream	
31.	Photocopier paper full Size	:	Ballarpur.....Modixerox.... Century.....J.K. Red wt. 2.3 kg 70 GSM/- & ---/- & --- per ream	
32.	Bond paper A-4 full size	:	J.K.....Executive..... Sunlit.....,	.../-&.../-per R. ---	
33.	Transparency sheets	:	Garware & Desmat/&..... .-	
34.	Photo Glossy paper	:	Century, 254 gam, A4 size	180/- per ream	
35.	White board make marker	:	Reynolds (Red/Green/Blue/Black)	17.50	

Note: Sample of required items and specification may only be submitted.



Computer Stationery items of Tender No 2/2013-14

1.	Tonner I (1025) 5834	:	Modi Xerox/- each	
2.	Tonner Sharp 415/420	:	Modi Xerox/- each	
3.	Tonner 415/420, 420-C	:	Modi Xerox/- each	
4.	Tonner sharp AR 5127	:	Modi Xerox	--	
5.	Gestetner	:	1220D, 1230D, 1502& Each	
6.	Richo aficio MP 200Le	:	1230D, 2320D, 1320D&each	
7.	Sharp	:	ARM 258 AR 5520D 310, 270 & each	
8.	Xerox Work Centre	:	5016, Xerox Pro 420, 415, 5230, each	
9.	Riso-duplicator machine	:	KZ-30 each	
10.	HP 5530		56 Black 57 Colour 58 Photo- each/- each/- each	
11.	HP 1180c		Colour HP 75 Black HP 45/- each/- each	
12.	HP desk jet	:	Black 818 Colour 818/- each/- each	
13.	HP colour Laserjet 2605	:	Coloured No. Q6000 A, Q6001A, Q6002A, Q6003A/- each/- each/- each/- each	
14.	HP Business Ink Jet 1000	:	Yellow C 4838A Magenta C 4837A Syan C 4836A Black C 4844A/- each/- each/- each/- each	
HP Laserjet Printers cartridge/toner					
1.	HP Laserjet	:	Q 7553A, 49A Q2612A, 88 A CB 540A, CB 541A CB 543A, CB 542A Q 2613A, C7115 CB 43B, 92 A 1022, 05 A	...& .../- each ...& .../- each ...& .../- each ...& .../- each ...& .../- each ...& .../- each ...& .../- each	
2.	HP Office jet pro L7590	:	Black C 4936 Syan C 4937A Magenta C 4938A Yellow C 4939A/- each/- each/- each/- each	
3.	HP Laserjet 1320 49F and Konica Minolta page Pro 1320M	:	--/- each/- each/- each	
Pen Drive					
1.	4GB 8GB		Sistronics Moserbear Sistronics, Max, Moserbear, I.Boll/- each/- each ...&.../- each ...&.../- each	
2.	CDRW	:	Moserbear Samsung Sony/- each/- each/- each	
	CDR		Moserbear Samsung Sony/- each/- each/- each	
Other Items of common use					
1.	SHARP Fax Tonner	:	FOA 650/- each	